



Minutes of the Regular Meeting of the Board of Trustees
Tuesday, April 10, 2018

A meeting of the Cuyahoga Arts & Culture (CAC) Board of Trustees was called to order at 4:05 pm in Miller Classroom, Idea Center, 1347 Euclid Avenue, Cleveland.

The roll call showed that Trustees Avsec, Gibbons, and Sherman were present. It was determined that there was a quorum. Trustee Miller was absent. Trustee Garth arrived at 4:21.

Also in attendance were: CAC staff: Karen Gahl-Mills, executive director; Jill Paulsen, deputy director; Meg Harris; Roshi Ahmadian; Heather Johnson-Banks; Luis Gomez; Dan McLaughlin; India Pierre-Ingram; and Jake Sinatra and Mike Sharb, attorney with Squire, Patton, Boggs.

1. APPROVAL OF MINUTES

Trustee Sherman stated that moving forward she would like to see more of the Board's comments and discussion included in the minutes.

Motion by Trustee Avsec, seconded by Trustee Gibbons, to approve the minutes from the February 13, 2018. Vote: all ayes. The motion carried.

2. PUBLIC COMMENT ON MEETING AGENDA ITEMS

There were no public comments on the meeting agenda.

3. EXECUTIVE DIRECTOR'S REPORT

Ms. Gahl-Mills thanked everyone for joining her and the Board for the second Board meeting of the year. Ms. Gahl-Mills' full remarks can be found [here](#).

4. FINANCE REPORT

Ms. Harris' full financial report can be found [here](#).

5. CONNECT WITH CULTURE

Ms. Johnson-Banks introduced Heather Alexander, Executive Director of International Women's Air & Space Museum, who spoke about the impact of CAC funding on the organization.

6. BOARD ACTION

Approval of 2019 Project Support Guidelines

Ms. Paulsen introduced the program managers: Mr. McLaughlin, Mr. Gomez and Ms. Johnson-Banks walked the Board through the Project Support 2019 guidelines and presented the feedback from surveys and in-depth conversations the program managers had with cultural partners.

Motion by Trustee Garth, seconded by Trustee Sherman, to approve 2019 Project Support guidelines. Discussion: None. Vote: All ayes. The motion carried.

Annual Approval of CAC's Key Policies

Ms. Harris provided the Board with an overview of CAC's policies included in the Board packet, that were to be reaffirmed. She stated that the only proposed changes are within the Internal Control Policies and Procedures. The summary and policies may be reviewed [here](#).

Ms. Sherman stated that she would like the staff to revisit the Public Participation Policy so that the public may be better able to inform the decisions made by the Board before they are voted on. Ms. Harris stated, and Ms. Paulsen confirmed, that CAC uses many vehicles to gather feedback to inform CAC's work in advance of Board meetings, including surveys to grant applicants and panelists, surveys to CAC's broader network of residents, one-on-one meetings with cultural partners and community meetings. Members of the Board supported Ms. Sherman's recommendation to revisit the policy. Staff and CAC's attorney, Mike Sharb, will review the policy and bring recommendations to the Board in the coming months.

Motion by Trustee Gibbons, seconded by Trustee Avsec, to approve the following key policies including recommended updates to the policies as detailed in the overview memo found [here](#). Vote: All ayes. The motion carried.

Appointment of members to Audit & Finance Advisory Committee

Ms. Harris requested the reappointment of the Audit & Finance Advisory committee.

Motion by Trustee Gibbons, seconded by Trustee Sherman, to reappoint, for a one-year term, current Audit and Finance Advisory Committee members Ed Bell, Tim Longville and Cindy Riehl. Discussion: None. Vote: All ayes. The motion carried.

Annual Appointment of Public Records Manager

Ms. Harris requested the Board appoint Ms. Harris as the Public Records manager for CAC.

Motion by Trustee Sherman, seconded by Trustee Gibbons, to appoint Meg Harris as Public Records Manager for CAC. Discussion: None. Vote: All ayes. The motion carried.

Election of Officers

Trustee Avsec stated the current officer positions held by CAC Board members. Trustee Avsec recommended that the Board continues with the current officer positions until the appointment of new Board members and Trustee Sherman's confirmation.

Motion by Trustee Avsec, seconded by Trustee Garth, to approve the current officer positions. Discussion: None. Vote: All ayes. The motion carried.

7. PUBLIC COMMENT

El' Aneet (Artist)

The next meeting will be held at 4:00 pm on Tuesday, June 12, 2018 in the Miller Classroom at the Idea Center at Playhouse Square.

8. ADJOURNMENT

Motion by Trustee Avsec, seconded by Trustee Garth, to adjourn the meeting. No discussion. Vote: all ayes. The motion carried. The meeting was adjourned at 5:25 pm

Joe Gibbons, President, Board of Trustees

Attest:

Gwendolyn Garth, Secretary, Board of Trustees