



Minutes of the Regular Meeting of the Board of Trustees

Tuesday, March 10, 2009, 10:00 am

A Regular Meeting of the Cuyahoga Arts and Culture (CAC) Board of Trustees was called to order at 10:05 a.m. in the 2nd floor Board Room in the Idea Center at Playhouse Square, 1375 Euclid Avenue, Cleveland, Ohio.

The roll call showed Trustees Linda Abraham-Silver, David Bergholz, Steven Minter, and Santana Protopapa to be present. It was determined that there was a quorum. Chris Coburn arrived at 10:11 a.m.

Also in attendance were: CAC Staff Meg Harris, Interim Executive Director, and Achala Wali, Director of Grant Programs; and CAC legal counsel Barbara Hawley.

1. APPROVAL OF MINUTES

It was moved by Trustee Bergholz and seconded by President Minter that the minutes of the November 11, 2008 Regular Meeting of the Board of Trustees, which were previously submitted and read by the Board, be approved.

Resolution: Be it resolved that the minutes of the November 11, 2008 Regular Meeting of the Board of Trustees are approved.

Ayes: Abraham-Silver, Bergholz, Minter, Protopapa

Nays: None

It was moved by Trustee Bergholz and seconded by President Minter that the minutes of the December 2, 2008 Special Meeting of the Board of Trustees, which were previously submitted and read by the Board, be approved.

Resolution: Be it resolved that the minutes of the December 2, 2008 Special Meeting of the Board of Trustees are approved.

Ayes: Abraham-Silver, Bergholz, Minter, Protopapa

Nays: None

It was moved by President Minter and seconded by Trustee Bergholz that the minutes of the February 4, 2009 Special Meeting of the Board of Trustees, which were previously submitted and read by the Board, be approved.

Resolution: Be it resolved that the minutes of the February 4, 2009 Special Meeting of the Board of Trustees are approved.

Ayes: Abraham-Silver, Bergholz, Coburn, Minter, Protopapa

Nays: None

2. INTERIM EXECUTIVE DIRECTOR'S REPORT

Meg Harris, Interim Executive Director stated that February was a busy month for CAC staff. The staff was busy reviewing 83 PS09 Intent to Apply forms and 64 2008 GOS year end reports. IED Harris stated that the PS09 electronic application submission deadline was today (March 10th, 2009) at midnight with the paper copies due tomorrow, March 11th by 4:30.

IED Harris provided an update on the new marketing collateral and web site design. She said that letterhead and business cards had been printed. The web site was underway with the front end fully developed and the back end being worked on over the next three to four weeks. IED Harris said that CAC would move to the new brand identity around the third week of April with a kick off meeting with the GOS grantees. This meeting will be coordinated by Jeff Rusnak of M&R Strategic Services and The FORM Group.

IED Harris said that she and Jeff Rusnak had met with The FORM Group on March 9th to discuss the rollout of the new CAC identity and CAC's first report to the community. Mr. Rusnak pointed out that FORM was also in the process of developing a grantee "tool kit" to help guide grantees on logo use and recognition of their CAC funding. FORM would utilize examples of correct use of the CAC logo in relation to CAC's credit and publicity guidelines as well as introduce the new style guide. President Minter commented that he had also seen language in connection with CAC support thanking the citizens of Cuyahoga County. He inquired as to where this language came from. IED Harris responded that this was optional language provided to grantees that they can choose to use. IED Harris added that that CAC should decide, as an organization, if this language should continue to be offered for use, and if so, whether it needs to be altered in any way.

President Minter, in referring to CAC's first report to the community, stated that an open community meeting would be held by CAC, with a target date of mid-June 25. This meeting would be in addition to the June board meeting.

IED Harris provided an update on the 2009 Project Support Panel Review stating that CAC planned to hold the panel review in the George Gund Foundation Dance studio of Idea Center on April 29th and 30th. She added that CAC is working with ideastream to provide audio or video streaming of the panel review through a link on the CAC website. IED Harris said that the goal of the streaming was to enable people to have a better sense of when their organization may be reviewed and to be able to hear the panel comments while not having to be attend the panel review in person.

3. FINANCES AND OPERATIONS

IED Harris stated that the cigarette excise tax revenue for January was \$1,487,647 and that CAC had not yet received figures for February. January's receipts were \$150,647 higher than forecast and 3.49% higher than the January 2008 receipts. IED Harris added that the StarOhio daily yield is currently 0.40%. In January CAC received \$12,000 in interest and in February \$5,000 on StarOhio investments.

IED Harris stated that expenditures through February were within budgeted figures, with expenditures lower than forecast, primarily due to timing issues.

President Minter referred to the cigarette revenue history, noting that 2008's decline in revenue was less than forecast at 2.86% rather than the average historical decline of 6.8%.

IED Harris continued her report stating that she met with the Local Government Services (LGS) division of the Auditor of State this week. She said that she had provided them with the necessary information to compile CAC's GASB compliant FY08 financial statements. She said LGS expects this process to take approximately a month to complete. LGS will be in contact with the Auditor and will inform them that they have begun work on CAC's financial compilation. IED Harris was hopeful that the audit may be conducted in May or June.

IED Harris provided an update on the open position of Grant Program Coordinator. IED Harris stated that CAC had received over 80 resumes for this position and had conducted 11 interviews. A candidate had been selected and an offer made to and accepted by Stacey Hoffman. Ms. Hoffman will start with CAC on March 18th. IED Harris said that Ms. Hoffman was most recently with the City of Shaker Heights and had a background in urban planning. She added that Ms. Hoffman brings experience in urban planning and public art to CAC, as well as experience working in the public sector.

IED Harris stated that in 2009 CAC would continue working with M&R Strategic Services for consulting services in the area of public relations and research. IED Harris stated that M&R's contract had terminated on December 31, 2008 and requested a motion for the authorization to enter into an agreement with M&R Strategic Services for an annual amount of \$60,000 for the calendar year of 2009. She continued that this represented a monthly fee of \$4,000 for public relations services and \$1,000 for research services.

It was moved by Trustee Bergholz and seconded by President Minter to authorize CAC to enter into a contract with M&R Strategic Services for 2009 at an annual expense of \$60,000.

Resolution: Be it resolved that the Interim Executive Director of CAC enter into a contract with M&R Strategic Services for services to be provided in calendar year 2009 at an annual expense of \$60,000.

Ayes: Abraham-Silver, Bergholz, Coburn, Minter, Protopapa

Nays: None

President Minter presented an update on the search for a new Executive Director of CAC, stating a request for proposal was sent out to four executive search firms. He added that Trustee Coburn would head up the search committee. Trustee Coburn stated that he hopes to have selected the search firm within the next 2 weeks in order to move forward with the search quickly.

In response to the request of President Minter, it was moved by Trustee Bergholz and seconded by Trustee Abraham-Silver that the President of the Board of Trustees select a firm to assist the Board in its search for candidates for the position of Executive Director of CAC, and that the President enter into a contract with the firm he selects to provide those services, provided that the aggregate fees that may be paid to that firm shall not exceed \$50,000.

Resolution: Be it resolved that the President of the Board of Trustees is authorized to select a firm to assist the Board in its search for candidates for the position of Executive Director of CAC and the President is authorized to enter into a contract with the firm he selects to provide those services, provided that the aggregate fees that may be paid to that firm shall not exceed \$50,000.

Ayes: Abraham-Silver, Bergholz, Coburn, Protopapa, Minter

Nays: None

IED Harris stated that the annual payment to the Bureau of Worker's Compensation was due and requested authorization for the payment of CAC's annual fees for [2008] [2009?] to the Bureau of Worker's Compensation in the amount of \$6,404.51.

Resolution: Be it resolved that CAC make payment in the amount of \$6,404.51 to the Bureau of Worker's Compensation for the year [2008].

Ayes: Abraham-Silver, Bergholz, Coburn, Protopapa, Minter

Nays: None

IED Harris stated that a draft Code of Ethics had been provided to the Board for review and discussion. She asked CAC legal counsel Barbara Hawley to lead the discussion. Ms. Hawley first noted that because CAC is a unit of government, its Trustees and employees are governed by the laws of the state of Ohio that define prohibited conflicts of interest. These laws control over any policy that CAC might adopt. The draft Code of Ethics was developed in response to the request of CAC and its auditors to provide guidance to CAC's Trustees and employees in complying with these laws. The plan is to submit the draft Code as approved by the Trustees to the Ohio Ethics Commission for review and comment.

Ms. Hawley continued that there was one issue in the draft Code still under discussion: it is the bracketed provision in Part III of the draft policy relating to the avoidance of conflicts of interest. Ms. Hawley stated that it had been agreed in prior discussions of this subject that a CAC Trustee should not be in a senior management position with any organization receiving a grant from CAC (either as a salaried executive or as an uncompensated board officer or board executive committee member). However, it had not been decided whether a person could be a CAC Trustee and also serve on the board of directors of an organization receiving a grant from CAC. Trustee Bergholz stated that he strongly believes that neither CAC staff nor CAC Trustees should be permitted to serve on the board of directors of an organization receiving funding from

CAC. Other CAC Trustees concurred. Ms. Hawley stated that she will revise the draft policy to reflect this direction. President Minter stated that he found the policy to be easy and straightforward to read. Ms. Hawley requested authorization from the Trustees to submit the draft policy, as to be revised in accordance with today's directions, to the Ohio Ethics Commission for review prior to adoption of the policy by the Board. It was moved by Trustee Bergholz and seconded by Trustee Coburn that CAC's legal counsel submit the draft Code of Ethics in the form reviewed with the Trustees to the Ohio Ethics Commission.

Resolution: Be it resolved that CAC's legal counsel shall submit the draft Code of Ethics in the form reviewed with the Trustees to the Ohio Ethics Commission for review and comment by the Commission, with the understanding that legal counsel will report back to the Trustees any modifications recommended by the Commission before the Trustees take final action on the policy.

Ayes: Abraham-Silver, Bergholz, Coburn, Protopapa, Minter

Nays: None

4. GRANT PROGRAMS

General Operating Support

Achala Wali, Director of Grant Programs provided an overview of the GOS grant cycle to date. She stated that final reports covering grant year 2008 were due on January 15, 2009. Reports from all but two organizations were received. Four organizations had outstanding financial audits/reviews and had not yet received the 2009 Grant Agreement. Ms. Wali stated that all four organizations had been in contact CAC regarding this matter. Ms. Wali continued, stating that of the two organizations not completing the report, one was Red {an orchestra} which had suspended operations in March 2008. The other organization had been sent a letter from CAC stressing the importance of compliance with the grant agreement, stating that if the report was not submitted to CAC by March 31st, appropriate action regarding the status of the grant would be recommended to the Board of Trustees by the staff.

Ms. Wali reviewed CAC's history with Red {an orchestra}: Red suspended operations in March 2008 and notified CAC of that fact. All staff of Red were released in March 2008. In July 2008, a letter was sent by CAC to Red's Board chair stating that CAC would not remit the second payment on the grant and that Red was still required to complete the Annual Grant Report for activities in 2008. No report or communication had been received to date. Based on this information, IED Harris requested that the Board take action to revoke the GOS 2008-2010 grant to Red {an orchestra} in the annual amount of \$72,097.

It was moved by Trustee Bergholz and seconded by Trustee Abraham-Silver to revoke 2008-2010 General Operating Support grant to Red {an Orchestra} in the amount of \$72,097.

Resolution: Be it resolved that CAC revoke the 2008-2010 General Operating Support grant to Red {An Orchestra} in the amount of \$72,097.

Ayes: Abraham-Silver, Bergholz, Coburn, Protopapa, Minter

Nays: None

Project Support 2008

Ms. Wali stated that 14 PS08 projects had been completed and funds distributed to these organizations.

Ms. Wali stated that there were two changes to PS08 grants to report:

1. Cleveland State University had revised their PS08 grant budget and submitted it for approval to CAC. Due to a change in the scope of project, the budget grant award was revised from \$30,000 to \$11,200. These changes were accepted by CAC staff and CSU's agreement modified (note: the agreement had not been signed prior to the modifications.)
2. MidTown Cleveland submitted a letter to CAC on March 5, 2009 declining the organization's PS08 grant due to internal logistical problems. The PS08 grant award was \$17,600. MidTown Cleveland said that they did not feel they could complete the project during the grant period. The project funded was for a public art exhibition grant which was contingent on a specific exhibition space which is no longer available.

IED Harris asked that the Board formally revoke the grant to MidTown Cleveland in the amount of \$17,600.

It was moved by Trustee Bergholz and seconded by Trustee Coburn to revoke the 2008 Project Support grant approved for MidTown Cleveland in the amount of \$17,600 per their notice of March 5, 2009 to CAC declining the grant.

Resolution: Be it resolved that CAC revoke the 2008 Project Support grant approved for MidTown Cleveland in the amount of \$17,600 in response to MidTown's notice of March 5, 2009 to CAC declining the grant.

Ayes: Abraham-Silver, Bergholz, Coburn, Protopapa, Minter

Nays: None

Project Support 2009

Ms. Wali stated that 83 organizations submitted the Intent to Apply form for the PS09 grant cycle. Of the 83, 8 were not eligible for the following reasons:

Cuyahoga Arts & Culture – 2009 Project Support Grant Program Ineligible Organizations		
Organization	Type	Reason
1. Cleveland Jazz Orchestra	A/C	Withdrawn.
2. Early Settlers of the Western Reserve	A/C	Incomplete form. Missing: Verification of 501c3 status, COGS, & Financial Document/IRS Form 990 N or EZ.

3. International Services Center	Non A/C	Incomplete form. No response. Missing: signature, date, and 3 years income & expense statements for a/c programming.
4. Kathryn R. Tyler Neighborhood Center, Inc.	Non A/C	Lacks evidence of arts or cultural programming history.
5. Lake Erie Native American Council	A/C	Incomplete form. Missing: COGS and Financial Document/IRS Form 990 N or EZ.
6. Neighborhood Progress, Inc.	Non A/C	Lacks evidence of arts or cultural programming history.
7. Strongsville Community Theatre	A/C	Late. Arrived 1/20/09.
8. University Hospitals Case Medical Center	Non A/C	Lacks evidence of arts or cultural programming history.

Ms. Wali stated that there were 75 organizations, as defined by the PS09 guidelines, which were eligible to move forward with submitting an application to CAC for the PS09 panel review. Ms. Wali asked for Board action to approve the list of 75 organizations as eligible to apply to the 2009 Project Support grant program. It was moved by Trustee Minter and seconded by Trustee Coburn to approve the attached list of 75 organizations as eligible to apply to the 2009 Project Support grant program.

Resolution: Be it resolved that the 75 organizations shown on the list submitted to the Trustees are determined to be eligible to apply to the 2009 Project Support grant program.

Ayes: Abraham-Silver, Bergholz, Coburn, Protopapa, Minter

Nays: None

Cuyahoga Arts & Culture – 2009 Project Support Grant Program

Eligible Organizations

Organization	Type
1. African Soul	A/C
2. Art Song Festival	A/C
3. Arts Collinwood	A/C
4. Arts In Strongsville	A/C
5. Baldwin-Wallace College	Non A/C
6. Berea Arts Fest, Inc.	A/C
7. Boys & Girls Clubs of Cleveland	Non A/C
8. Buckeye Area Development Corporation	Non A/C
9. Burten, Bell, Carr Development, Inc.	Non A/C
10. Cantores Cleveland	A/C
11. Case Western Reserve University, Baker-Nord Center for the Humanities	Non A/C
12. Cassidy Theatre, Inc.	A/C
13. City of Bedford, Department of Economic Development	Govt
14. City of Cleveland Heights	Govt

15. City of Cleveland, Dept. of Parks, Recreation and Properties	Govt
16. CityMusic	A/C
17. Cleveland Chamber Symphony	A/C
18. Cleveland Cultural Gardens Federation	A/C
19. Cleveland Hearing & Speech Center	Non A/C
20. Cleveland Hungarian Heritage Society	A/C
21. Cleveland Metropolitan School District	Govt
22. Cleveland Philharmonic Orchestra	A/C
23. Cleveland Police Historical Society, Inc.	A/C
24. Cleveland Shakespeare Festival	A/C
25. Cleveland TOPS Swingband	A/C
26. convergence-continuum	A/C
27. Coventry Village Special Improvement District	Non A/C
28. Creative Filmmakers Association	A/C
29. Cuyahoga Community College	Govt
30. Detroit Avenue Arts	A/C
31. Detroit Shoreway Community Development Organization	Non A/C
32. Dobama Theatre	A/C
33. Downtown Cleveland Alliance	Non A/C
34. Duffy Liturgical Dance Ensemble	A/C
35. Ensemble Theatre	A/C
36. Foluké Cultural Arts Center, Inc.	A/C
37. Greater Cleveland Media Development Corporation	Non A/C
38. Heights Chamber Orchestra	A/C
39. Historic Gateway Neighborhood Corporation	Non A/C
40. Historic Warehouse District Development Corp.	Non A/C
41. Independent Pictures	A/C
42. Jennings Center for Older Adults	Non A/C
43. Julia De Burgos Cultural Arts Center	A/C
44. Lakewood Public Library	Govt
45. LakewoodAlive	Non A/C
46. Mandel Jewish Community Center	Non A/C
47. Mercury Summer Stock	A/C
48. Merrick House	Non A/C
49. Midtown Cleveland, Inc.	Non A/C
50. Morgan Art of Papermaking Conservatory & Educational Foundation	A/C
51. MorrisonDance	A/C
52. Music & Performing Arts at Trinity Cathedral	A/C
53. Neighborhood Leadership Institute	Non A/C
54. North Union Farmers Market	Non A/C
55. Northeast Shores Development Corporation	Non A/C
56. Ohio Boychoir, Inc.	A/C
57. Ohio City Near West Development Corporation	Non A/C
58. Olmsted Performing Arts	A/C

59. ParkWorks	A/C
60. Polish American Cultural Center	A/C
61. SacredSpace	A/C
62. Sankofa Fine Art Plus	A/C
63. Shaker Arts Council	A/C
64. Shaker Heights Public Library	Govt
65. Singers' Club of Cleveland	A/C
66. St. Clair Superior Development Corporation	Non A/C
67. Suburban Symphony Orchestra	A/C
68. The Lit: Cleveland's Literary Center	A/C
69. Theater Ninjas/First Cut Studios, Inc.	A/C
70. Tremont West Development Corporation	Non A/C
71. University Circle Inc.	Non A/C
72. West Creek Preservation Committee	A/C
73. West Shore Chorale	A/C
74. Western Reserve Theatre Organ Society	
75. Zygote Press, Inc.	A/C

Ms. Wali stated that Sally Winter had been selected to chair the PS09 panel review. Ms. Wali stated that Ms. Winter has over 30 years of experience working with state and local arts agencies. Ms. Wali asked for Board action to approve Sally Winter as panel chair for the PS09 panel review. It was moved by Trustee Bergholz and seconded by Trustee Protopapa to approve Sally Winter as panel chair for the 2009 Project Support panel review.

Resolution: Be it resolved that Sally Winter is approved to serve as panel chair for the 2009 Project Support panel review.

Ayes:

Nays:

Ms. Wali informed the Board that there are currently eight panelists confirmed for the PS09 panel review, adding that a ninth person had just contacted her saying he could not serve on the panel this year. She asked that the Trustees give President Minter the authority to approve an additional panelist if it is necessary.

It was moved by Trustee Bergholz and seconded by Trustee Protopapa to allow President Minter to approve an additional panel member, if necessary.

Resolution: Be it resolved that President Minter is authorized to appoint an additional person to serve as a member of the PS09 panel if CAC staff determine that an additional panelist is needed.

Ayes: Abraham-Silver, Bergholz, Coburn, Protopapa, Minter

Nays: None

IED Harris stated that the compensation for the PS09 panelists had not yet been set and that she would like Board action to approve a rate of \$250 per day plus related travel expenses.

It was moved by Trustee Bergholz and seconded by Trustee Coburn to approve the compensation of the 2009 Project Support panelists and panel chair at a rate of \$250 per day plus related travel expenses.

Resolution: Be it resolved that the 2009 Project Support panelists and panel chair be compensated at a rate of \$250 per day plus related travel expenses.

Ayes: Abraham-Silver, Bergholz, Coburn, Protopapa, Minter

Nays: None

Ms. Wali stated that she had been contacted by the Greater Cleveland Media Corporation (GCMD) regarding its organizational classification for purposes of a 2009 Project Support grant application. Ms. Wali provided CAC's history with GCMD stating that GCMD received funding in the PS08 grant cycle for the Aspiring Film Makers Boot Camp project. Ms. Wali added that the panel voiced objections to the project because the program was not run by GCMD but by a contracted for-profit film production company. CAC provided \$26,400 in funding for this project.

Ms. Wali said that for the 2009 Project Support grant cycle, the guidelines had been modified to provide funding in relation to an organization's past expenditures for arts and cultural programming. Additionally, to facilitate the documentation of eligibility for the PS09 grant cycle, organizations were asked to submit one of three "Intent to Apply" forms based on their type of organization: (i) an organization for which arts and cultural programming is its exclusive or primary mission, (ii) an organization for which arts and cultural programming is not the primary mission, or (iii) unit of government.

Ms. Wali stated that in the case of GCMD, it submitted an intent to apply form for organizations whose mission is not primarily arts and culture. As such, the grant limit determination, based on the financial documentation provided for FYs 07/08, qualified GCMD for a grant request of up to \$5,000 for the PS09 grant cycle. Ms. Wali stated that she was subsequently contacted by Ivan Schwarz, Executive Director of GCMD, on March 2 for a meeting which was set for March 6th. The purpose of the meeting was not noted by GCMD. Ms. Wali contacted Mr. Schwarz to learn the purpose of the meeting and he stated that he wanted CAC to consider GCMD an organization with a primary mission of arts and/or cultural programming. Ms. Wali explained that the change in designation would allow GCMD to be eligible for a grant request of up to \$50,000 rather than \$5,000. Ms. Wali said that she then alerted President Minter of this request as she felt it went beyond the role of staff to make such determinations. President Minter asked Ms. Wali to prepare a memo summarizing CAC's interactions with GCMD and to ask GCMD to prepare a memo to the Board as well.

IED Harris stated that the staff's recommendation at this point was to present the case of GCMD for the purpose of discussing the broader issues, not its eligibility for the PS09 grant cycle. IED Harris explained that the grant application deadline was that day and that she felt GCMD did not bring its case forward in a timely manner. President Minter stated that he agreed that GCMD should have the opportunity to make its case regarding the classification of its organization. Trustee Abraham-Silver stated that GCMD was already asked to self identify, and that it chose to present itself as an organization whose primary mission was not arts or cultural programming.

Trustee Coburn asked whether the fact that GCMD believed it had made a mistake on its self identification set a precedent for the organization and whether GCMD should be punished for this mistake. IED Harris replied that her recommendation is just for this grant cycle and that she and the staff believe that how an organization is classified is a bigger issue than just GCMD and that the matter needs to have the careful consideration of the Board. Ms. Wali added that in regard to GCMD, it had not yet provided a certified financial audit which was due to CAC on January 14th.

Trustees Bergholz and Coburn suggested that the Board set a deadline, such as June 1st, for further discussion of this matter. Trustee Protopapa asked if GCMD would be considered ineligible because its financial documentation was late. Ms. Wali replied that GCMD was given until the March 11th deadline to submit this documentation and that it would indeed be ineligible without it.

President Minter opened the meeting for public comment.

Public Comment-

Dan McMullen introduced himself as the board chair of the GCMD, stating that he was representing Ivan Schwarz, Executive Director of GCMD, who was out of town. Mr. McMullen restated the mission of the GCMD and emphasized how important the organization is to Cleveland's arts community. Mr. McMullen requested that GCMD be considered an arts and cultural organization based on its mission.

Deena Epstein from the George Gund Foundation stated that philosophically it could be difficult for the Board to determine exactly what is or is not an arts and cultural organization as arts programming does not always happen in arts and cultural organizations. Ms. Epstein said that she was just reminding everyone that arts and culture is subjective. Ms. Epstein also commented on the guidelines saying they penalize some organizations. IED Harris explained that all organizations were treated equally, using the expenses related to arts and cultural programming as a key determining factor in establishing grant request limits. Trustee Bergholz responded saying that while inclusivity is important, criteria are established for a reason and that these (PS grants) are not operating support grants.

Tom Schorgl, President and CEO of Community Partnership for Arts and Culture, discussed the arts and cultural grant models established for Cuyahoga County in 2004 where projects were viewed as projects and nothing beyond that. The projects were evaluated against the established criteria for any type of organization that applied for an ACE grant. Mr. Schorgl suggested that a programmatic approach with follow-up and evaluation after the conclusion of the PS08 grant cycle would be the best way to determine where changes might be made to the program. President Minter pointed out that the cycles overlap and this presents a challenge to this approach.

President Minter concluded by agreeing that the issues brought to the Board's attention by the GCMD are important and that they will be addressed and given further thought in the future. It was moved by President Minter and seconded by Trustee Coburn to deny changes to the Greater Cleveland Media Development Corporation Intent to Apply Form for the PS09 grant cycle.

Resolution: Be it resolved that CAC deny changes to the Greater Cleveland Media Development Corporation Intent to Apply Form for the PS09 grant cycle.

Ayes: Abraham-Silver, Bergholz, Coburn, Protopapa, Minter

Nays: None

5. CREATIVE WORKFORCE DEVELOPMENT PROGRAM UPDATE

Mr. Schorgl provided an update on CPAC's Creative Workforce Fellowship (CWF) program funded by CAC. Mr. Schorgl referred to a report submitted to CAC summarizing activities to date including:

Number of workshops and attendees

Number of intent to apply forms submitted

Development of panel pool

Location and dates of adjudication

Trustee Abraham-Silver commented that she found it amazing the number of people who found out about this program and the workshops through word-of-mouth.

Mr. Schorgl summarized by reviewing key upcoming dates of the CWF program:

Application deadline: Friday, April 3, 5 p.m.

Adjudication/panel review of applications May 17th, May 18th, May 19th.

Next Meeting.

The next regular meeting of the CAC Trustees is April 14 at 10:00 a.m. in the Second Floor Conference Room of Idea Center.

Prior to adjournment, Trustee Bergholz recognized Trustees Abraham-Silver and Protopapa for their service as members of the Board of Trustees of Cuyahoga Arts and Culture. Their terms expire March 31.

There being no further matters to come before the Board, President Minter called for a motion to adjourn the meeting at 11:32 a.m., March 10, 2009.

Motion: To adjourn the regular meeting of the Board of Trustees of Cuyahoga Arts and Culture.

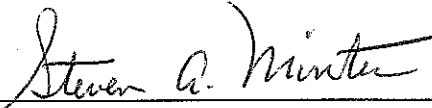
It was moved by Trustee Bergholz and seconded by Trustee Abraham-Silver to adjourn the regular meeting of the Board of Trustees of Cuyahoga Arts and Culture.

Vote on Motion was as follows:

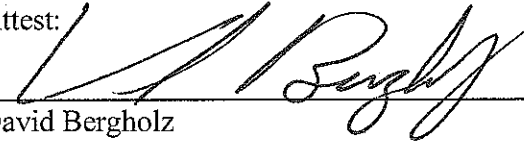
Ayes: Abraham-Silver, Bergholz, Protopapa, Minter

Nays: None

Absent: Coburn



Steven Minter
President, Board of Trustees

Attest: 

David Bergholz
Secretary, Board of Trustees