



Minutes of the Regular Meeting of the Board of Trustees
Tuesday, December 11, 2018

A meeting of the Cuyahoga Arts & Culture (CAC) Board of Trustees was called to order at 3:37 pm in the Miller Classroom, Idea Center, 1375 Euclid Avenue, Cleveland.

The roll call showed that Trustees Garth, Hanson, Miller and Sherman were present. Trustee Avsec was absent. It was determined that there was a quorum.

Also in attendance were: CAC staff: Jill Paulsen, interim CEO + executive director; Roshi Ahmadian; Luis Gomez; Meg Harris; Heather Johnson-Banks; Dan McLaughlin; India Pierre-Ingram; and Jake Sinatra.

Motion by Trustee Hanson, seconded by Trustee Garth, to adjourn into executive session to consider the compensation of public employees. Discussion: None. Roll Call Vote: Garth, aye; Hanson, aye; Miller, aye; Sherman, aye. The motion carried.

At 4:34 pm executive session adjourned and the Board resumed the public meeting.

1. APPROVAL OF MINUTES

Motion by Trustee Hanson, seconded by Trustee Garth, to approve the minutes from the November 13, 2018 Board meeting. Discussion: None. Vote: all ayes. The motion carried.

2. PUBLIC COMMENT ON MEETING AGENDA ITEMS

There were no comments on the meeting agenda items.

3. EXECUTIVE DIRECTOR'S REPORT

Ms. Paulsen thanked everyone for joining her and the Board. Ms. Paulsen's remarks can be found [here](#).

4. BOARD ACTION - Grantmaking

Approval of Grants: Support for Artists

Ms. Johnson-Banks presented two additional grant recommendations for the Support for Artists initiative as detailed in the memo shared with the Board as part of this meeting's materials.

Motion by Trustee Garth, seconded by Trustee Miller, to approve a grant to Karamu House in the amount of \$95,000 for eight visual artist and four performing artist residencies. Visual artists will be given studio space and participate in an exhibition of work created by all resident artists. Performing artists will also be

given rehearsal space, access to Karamu's production team, and will present their work to the public. Karamu will also provide shared office space to resident and community artists. Discussion: None. Vote: all ayes. The motion carried.

Motion by Trustee Miller, seconded by Trustee Hanson, to approve a grant to Cleveland Arts Prize in the amount of \$15,000 to expand its Verge fellowship to provide awards of at least \$2,500 to at least five Verge artists; this sponsorship-grant builds on a program funded by the Cleveland Foundation. Discussion: None. Vote: all ayes. The motion carried.

Update on CPCP Artist Learning Lab

Mr. Sinatra presented on CPCP's Learning Lab which convened for the first of three sessions on November 28th. Mr. Sinatra shared that the Lab strives to create a space for learning and connections between local artists and the nonprofit community. Mr. Sinatra stated that the program is the first step in addressing a need that was shared by artists by creating opportunities for artists and nonprofits to come together to explore collaboration, break down assumptions, and share power. Mr. Sinatra stated that there is an additional public workshop on December 18 with space for up to 30 artists. This workshop will provide an additional opportunity for artists to learn about the civic practice framework. Mr. Sinatra stated that at the February Board meeting, he plans to bring a slate of new grants, the resulting projects from the Labs; to the Board for approval. This program was designed to give the participants the opportunity to activate what they learned in the three-day program and partner to carry out a civic practice project (with a grant of up to \$7,500 from CAC) in 2019.

5. CONNECT WITH CULTURE

The Cleveland Museum of Art presented their Diversity, Equity and Inclusion plan to the Board.

6. FINANCE REPORT

Ms. Harris' report can be found [here](#).

7. BOARD ACTION – Finance and General Business

Approval of 2019 Operating Budget

Ms. Paulsen presented an overview of the 2019 operating budget. She said that the FY19 budget is very similar to the FY18 budget and noted that the Board had in fact already approved the bulk of the budget when they approved 2019 grants at the November meeting.

Motion by Trustee Miller, seconded by Hanson, to approve the CAC's 2019 operating budget. Discussion: None. Vote: All ayes. The motion carried.

Contracts

Ms. Paulsen and Mr. Sinatra gave an overview of the various contracts included in the board packet for Board approval.

Motion by Trustee Hanson, seconded by Trustee Miller, to approve \$20,000 to DataArts for a one-year grant to support CAC's 2019 participation in the Cultural Data Project. Discussion: None. Vote: All ayes. The motion carried.

Motion by Trustee Miller, seconded by Trustee Hanson, to approve a contract up to \$19,500 with Neighborhood Connections to design, host and conduct outreach and follow-up for four Arts & Culture

Network Nights throughout Cuyahoga County in 2019. Vote – Ayes: Hanson, Miller, Sherman. Nays: None. Abstain: Garth. The motion carried.

Motion by Trustee Miller, seconded by Trustee Garth, to enter into a twelve-month contract in the amount of \$40,000 with Compelling Communications for work in the areas of communications and media relations. Discussion: None. Vote: All ayes. The motion carried.

Motion by Trustee Miller, seconded by Trustee Hanson, to approve contract up to \$12,000 with WKYC TEGNA Marketing solutions a media partnership in 2019 with Cleveland's WYKC Channel 3 "Live on Lakeside" program to provide monthly features of CAC-funded activities and promote the work of our grantees on TV and online. Discussion: None. Vote: All ayes. The motion carried.

Motion by Trustee Miller, seconded by Trustee Hanson, to approve a contract up to \$12,000 with Issue Media Group for a media partnership designed to build interest and awareness for CAC programs and to highlight the work of CAC-funded organizations through monthly feature articles, photos, videos and targeted online advertisements. Discussion: None. Vote: All ayes. The motion carried.

9. PUBLIC COMMENT

There were no public comments.

The next meeting will be held at 4:00 pm on Wednesday, February 20, 2018 at Neighborhood Connections at 5000 Euclid Avenue, Cleveland OH 44103.

10. ADJOURNMENT

Motion by Trustee Miller, seconded by Trustee Hanson, to adjourn the meeting. Discussion: None. Vote: all ayes. The motion carried. The meeting was adjourned at 5:17 pm.

Ms. Harris informed the Board that there was one final board action. The Board moved a motion to reconvene the Board meeting.

Motion by Trustee Hanson, seconded by Trustee Miller, to convene the meeting. Discussion: None. Vote: all ayes. The motion carried. The meeting was reconvened at 5:17 pm.

Ms. Harris asked the Board to approve the personnel report.

Motion by Trustee Hanson, seconded by Trustee Miller, to approve the personal report. Discussion: None. Vote: All ayes. The motion carried.

Motion by Trustee Hanson, seconded by Trustee Miller, to adjourn the meeting. Discussion: None. Vote: all ayes. The motion carried. The meeting was adjourned at 5:18 pm.

Charna Sherman, President, Board of Trustees

Attest:

Gwendolyn Garth, Secretary, Board of Trustees