



Minutes of the Regular Meeting of the Board of Trustees
Wednesday, February 20, 2019

A meeting of the Cuyahoga Arts & Culture (CAC) Board of Trustees was called to order at 4:00 pm at Neighborhood Connections, 5000 Euclid Avenue, Cleveland.

The roll call showed that Trustees Avsec, Garth, Hanson, Miller and Sherman were present. It was determined that there was a quorum.

Also in attendance were: CAC staff: Jill Paulsen, interim executive director; Luis Gomez; Meg Harris; Dan McLaughlin; India Pierre-Ingram; and Jake Sinatra.

1. APPROVAL OF MINUTES

Motion by Trustee Hanson, seconded by Trustee Avsec, to approve the minutes from the December 11, 2018 Board meeting. Discussion: None. Vote: all ayes. The motion carried.

2. EXECUTIVE SESSION

Motion by Trustee Hanson, seconded by Trustee Avsec, to adjourn into executive session to consider the compensation of CAC's public employees. Discussion: None. Roll Call Vote: Avsec, aye; Garth, aye; Hanson, aye; Miller, aye; Sherman, aye. The motion carried.

At 4:06 pm executive session adjourned and the Board resumed the open meeting.

Motion by Trustee Hanson, seconded by Trustee Miller, to approve the personnel report. Discussion: None. Vote: all ayes. The motion carried.

3. PUBLIC COMMENT ON MEETING AGENDA ITEMS

There were no public comments on the meeting agenda items.

4. EXECUTIVE DIRECTOR'S REPORT

Ms. Paulsen thanked everyone for joining her and the Board. Ms. Paulsen's remarks can be found [here](#).

5. CONNECT WITH CULTURE

Neighborhood Connections and LatinUS Theatre each offered brief presentations about their work.

6. BOARD ACTION - Grantmaking

Approval of Grants: CPCP Learning Lab Grants

Mr. Sinatra presented an update on the CPCP Learning Lab program. Mr. Sinatra recommended the Board approve a slate of 12 grants to Cuyahoga-County nonprofits to support 12 Civic Practice projects. The total investment will be in the amount of \$90,000 (\$7,500 per project). All of the nonprofit organizations are existing grant recipients (vetted through CAC’s Project Support program).

Motion by Trustee Avsec, seconded by Trustee Miller, to approve 12 grants (below) to support 12 co-created Civic Practice Projects with local artists.

	Organization	Artist Partner	Project	Grant
1	Hispanic Alliance	Will Sanchez	Latinx Arts & Culture of Hispanic Alliance (community engagement and public art)	\$7,500
2	FutureHeights	Tom Masaveg	Cedar Lee Mini-Park Placemaking Project (connecting the community to nature to transform a public space)	\$7,500
3	The Hummingbird Project (Cleveland Seed Bank)	Gina Washington	Seed to Seed (creating a mobile art piece / resource to clean seeds, culminating in community gatherings)	\$7,500
4	Mt. Pleasant NOW	Mr. Soul	Mt. Pleasant Asomdwee Arts (community peace mural inside Mt. Pleasant NOW)	\$7,500
5	Lexington-Bell Community Center	Archie Green	My Violin Weighs a Ton: A Hip-Hop Orchestra (interactive music education and culminating concert with Lexington-Bell students)	\$7,500
6	Burten, Bell, Carr Development, Inc.	Michele Crawford	Kinsman/Central Neighborhood Messaging and Branding (strategy for public art to brand the neighborhoods and design positive messaging)	\$7,500
7	FrontLine Service	Oluremi Oliver	Creating Community by Hearing Each Other (storytelling circles in a safe, trauma-informed, space)	\$7,500
8	FrontLine Service	Elaine Hullihen	Stitching the Fabric of Community with Movement and Art (sensitive movement workshops resulting in the creation of a group visual art piece)	\$7,500
9	Campus District Inc.	Gary Williams	Prospect Avenue Bridge Project (public beautification and community building process)	\$7,500
10	MidTown Cleveland	Lexy Lattimore	MidTown Community Ballet (inter-generational history sharing and performance)	\$7,500

11	Shaker Heights Development Corp.	Kenya Woods	Community Building Through Dance (exploration of dance to reinforce Van Aken District as an equitable and inclusive gathering place)	\$7,500
12	Greater Cleveland Neighborhood Centers Association	Isabel Axon-Sanchez	P4SS Community Art Connection (arts exploration for students and families, resulting in a community project)	\$7,500
Total				\$90,000

The total investment will be in the amount of \$90,000 (\$7,500 per project). As part of the Support for Artists grant program, at least \$4,500 of each grant will fund the partner artist’s fee and expenses. Discussion: None. Vote: all ayes. The motion carried.

Approval of Grants: *iooby* Grant

Mr. McLaughlin provided background information and a recommendation for the Board to approve a \$60,000 grant to *iooby* for a match-fund that will support resident-led arts and culture projects throughout Cuyahoga County. Mr. McLaughlin stated that this work stems from our 2016 community-wide planning process and is accounted for in the 2019 budget.

Motion by Trustee Miller, seconded by Trustee Hanson, to approve a \$60,000 grant to *iooby* for a match-fund that will support resident-led arts and culture projects throughout Cuyahoga County. Discussion: None. Vote – Ayes: Avsec, Hanson, Miller, Sherman. Nays: None. Abstain: Garth. The motion carried.

6. FINANCE REPORT

Ms. Harris’ report can be found [here](#).

7. BOARD ACTION – Finance and General Business

Approval of Updated Credit Card Policy

Ms. Harris recommended that the Board take action to name herself, director of administration, as the Fiscal Officer’s designee. Ms. Harris stated that given the scope of her duties and particularly in light of the required new Credit Card Policy, this would allow CAC’s office to continue to operate in an efficient manner.

Motion by Trustee Hanson, seconded by Miller, to approve Meg Harris as the Fiscal Officer’s designee for Cuyahoga Arts & Culture. Discussion: None. Vote: All ayes. The motion carried.

Ms. Harris stated updates to the Credit Card Policy are a result of and based on the House Bill 312 which established internal control models for political subdivisions which utilize a credit card account.

Motion by Trustee Miller, seconded by Hanson, to approve the following Credit Card Policy and accompanying Credit Card Responsibility and Use Procedures. Discussion: None. Vote: All ayes. The motion carried.

8. Executive Director Search

CAC Trustee Gary Hanson updated the board on the executive director search process. He reported the search team is narrowing down a list of highly qualified candidates from about 50 applicants and believed the team would have a substantive update in eight or nine weeks.

9. PUBLIC COMMENT

There were no public comments.

The next meeting will be held at 4:00 pm on Wednesday, April 24, 2019 at The Dealership, 3558 Lee Road, Shaker Heights, OH 44120

10. ADJOURNMENT

Motion by Trustee Avsec, seconded by Trustee Miller, to adjourn the meeting. Discussion: None. Vote: all ayes. The motion carried. The meeting was adjourned at 4:45 pm.

Charna Sherman, President, Board of Trustees

Attest:

Gwendolyn Garth, Secretary, Board of Trustees