Panel Guide

2020 Project Support II (PS II) Grant Program Panel Review
September 2019

Cuyahoga Arts & Culture (CAC) would like to thank you for your interest in the Project Support II panel review process. The purpose of this grant program is to promote public access and encourage the breadth of arts and cultural programming in our community by supporting Cuyahoga County-based projects. During the online panel review, arts and cultural experts from across the country (who received training on CAC's funding criteria) score applications and provide detailed comments.

Applicants

AfricaHouse International
America Asian Pacific Islander Organization
Art Song Festival
Arts in Strongsville
Arts Renaissance Tremont
ATNSC: CENTER FOR HEALING & CREATIVE LEADERSHIP
Baker-Nord Center for the Humanities Case Western Reserve University
Bay Village Community Band
Beachwood Arts Council
Beachwood Historical Society
Benjamin Rose Institute on Aging
Berea Arts Fest
Bethlehem Community Health
Big Creek Connects
Blazing River Arts Group
Bodwin Theatre Company
BorderLight Festival of International Theatre Cleveland Inc
Brooklyn Heights Service Clubs
Bureau of Drug Abuse Cleveland Treatment Center
Burning River Baroque
Burten, Bell, Carr Development Inc.
Campus District Inc.
Catholic Charities Corporation
Cedar Fairmount Special Improvement District
Celebrate the Arts Performance Academy Inc.
Cesear's Forum
Choral Arts Society of Cleveland
City Ballet of Cleveland
Cleveland Blues Society Inc.
Cleveland Chamber Choir
Cleveland Chamber Collective
Cleveland Chamber Symphony
Cleveland Clinic
Cleveland Composers Guild

Cleveland Kids' Book Bank
Cleveland Leadership Center
Cleveland Philharmonic Orchestra
Cleveland Rape Crisis Center
Cleveland Rocks: Past, Present and Future
Cleveland TOPS Swingband
Cleveland Uncommon Sound Project
Cleveland Women's Orchestra
CollectivExpress
Connecting for Kids of Westlake, OH
Coventry Village Special Improvement District
Cudell Improvement Inc.
Cuyahoga River Community Planning
DANCEVERT
Dancing Classrooms Northeast Ohio
Earth and Air: String Orchestra
Edward E. Parker Museum of Art
Eliza Bryant Village
ENCORE Chamber Music Institute
Environmental Health Watch
Errin Ministries
Esperanza Inc.
Euclid Beach Park Now
Famicos Foundation
Far West Center
FOCUS ON EDUCATION
Folknet
Food Strong
Friends of Euclid Creek Watershed
Friends of the East Cleveland Public Library
From Me 2 U Inc.
Front Steps Housing and Services
FutureHeights Inc.
Gardening in the district non profit
Good Company: A Vocal Ensemble
Graffiti HeArt
Harvard Community Services Center

Henry Johnson Center
Hispanic Alliance
Hispanic Police Officers' Association
Historic Gateway Neighborhood Corporation
Hummingbird Project
iN Education Inc.
India Festival USA
International Community Council-Worldwide
Intercultural Network
International Women's Air & Space Museum
Italian Cultural Garden Foundation
Jewish Family Service Association of Cleveland Ohio
Joseph's Home
Joyful Noise Neighborhood Music School
Lake City Fuse
Lake Erie Native American Council
Lake View Cemetery Foundation
LakewoodAlive Inc.
Larchmere PorchFest
LatinUs Theater Experience Company INC
LGBT Community Center of Greater Cleveland
Little Italy 2000 Redevelopment Corporation
Little Lumpy's Center for Educational Initiatives:
Literacy Learning & Technology
LYLESART
Malachi Center
Mental Health Services for Homeless Persons Inc
Merrick House
MorrisonDance
Mt. Pleasant NOW Development Corporation
Naach Di Cleveland
NAMI Greater Cleveland
Negative Space Gallery
Negro League Baseball Legends Hall of Fame Inc
New Avenues to Independence
No Exit New Music Association
North Union Farmers Market
Northeast Ohio Alliance for Hope
Northeast Ohio Hispanic Center for Economic Development
Notes for Notes Inc
Ohio City Incorporated
Organization of Chinese Americans Greater Cleveland

Parma Heights Historical Society
Photo Haus
Polish Village Parma
Quire Cleveland
Reaching Heights Cleveland Heights-University Heights Public School Foundation
Refresh Collective
Restore Cleveland Hope Inc.
RollinBuckeyez Foundation
Sankofa Fine Art Plus
Schuhplattler und Trachtenverein Bavaria
Shaker Arts Council
Slovenian Museum and Archives
SOS: Strengthening Our Students
Suburban Symphony Orchestra
Symphony West
Tender Hearts Crusades Inc.
The Cleveland Grays Armory Museum
The Cleveland Shakespeare Festival
The Cleveland Vegan Society
The Harvard Square Center
The Movement Project Inc
The Near West Side Multi Service Corporation
The Parma Area Fine Arts Council Inc
The Refugee Response
The Roberto Ocasio Foundation
Thea Bowman Center
Union Miles Development Corporation
UpStage Players
Ursuline College
Wake Up and Lives Actors Studio
West Creek Conservancy
West Shore Chorale
West Side Catholic Center
Western Reserve Chorale
Western Reserve Fire Museum at Cleveland Inc.
Western Reserve Land Conservancy
Westlake Chinese Culture Association
Westlake-Westshore Arts Council
Westown Community Development Corporation
Windsong: Cleveland's Feminist Chorus
Women in History
Woodland Cemetery Foundation

Panel Review Process

All eligible applications are evaluated by a panel of arts or cultural professionals from outside the region in an **online panel review process**. Panelists review and score applications independently and provide written feedback on each one. Unlike other CAC grant programs, there is not an in-person panel review for Project Support II.

Panelists are chosen to represent a cross-section of professionals qualified to provide expert knowledge of specific arts or cultural disciplines, as well as for their management experience, professional knowledge of the sector and prior panel experience. CAC staff and trustees take every effort to ensure that the panel is diverse in all respects. All panelists receive an honorarium for their service.

Panelists have access to eligible grant applications and support materials for approximately four weeks in order to allow sufficient time for their evaluation. During this time, **the panel evaluates all applications based on CAC's funding criteria: public benefit; artistic and cultural vibrancy; and organizational capacity.**

CAC staff monitors the online panel review, but does not score or provide opinions on applications. Staff will manage all administrative and logistical actions necessary to conduct a successful panel review: provide panelists all documentation necessary to evaluate applications effectively; inform the panel in matters of CAC policy and procedures and provide timely, objective responses to any questions panelists might have about an application.

Scoring

Panelists score each application based on the funding criteria, with **an emphasis on public benefit**. The three funding criteria are:

> **Public Benefit**
> CAC defines public benefit as an organization's ability to meaningfully engage its community through its project.

> **Artistic and Cultural Vibrancy**
> CAC defines artistic and cultural vibrancy as an organization's ability to create a quality project that inspires and challenges its community.

> **Organizational Capacity**
> Cuyahoga Arts & Culture defines organizational capacity as an organization's ability to successfully plan for and manage its project.

Scoring Descriptions
Panelists use the following scoring descriptions when assessing applications, and while writing their comments about each application online.

Yes: Yes, evidence is provided throughout the application that the funding criteria are fully met. The applicant's responses are clear and address the questions in the application. The support materials are clear, highly relevant and lead to a deeper understanding of how the criteria are met.

Somewhat: Some evidence is provided throughout the application that the funding criteria are met. The applicant's responses are sufficient and address the questions in the application. The support materials are relevant but provide only some understanding of how the criteria are met.

No: No, evidence is not provided throughout the application that the funding criteria are met. Responses are unclear and/or do not address this funding criterion. The support materials may not be relevant and may not provide additional understanding of how the criteria are met.

Final Score and Funding Recommendations

Applications that demonstrate that it meets each of CAC's three funding criteria will be recommended for full funding (100%) or partial funding (a minimum of 75% of request amount) based on the outcome of the panel's evaluation of each application. If the panel determines that an applicant has not provided evidence that the funding criteria were met, the organization will not receive funding.