



Cuyahoga Arts & Culture Application Portal Guide – GOapply

For use with Cuyahoga Arts & Culture’s 2027 Project Support grant application

GOapply will be used for applications beginning with 2027 Project Support. If you are submitting a 2026 Project Support Final Report or 2026 General Operating Mid-Year Report, please use [SurveyMonkey Apply](#). Click [here](#) for more information.

To access GOapply please follow this link <https://goapply2.akoyago.com/cacgrants>

For Current Grantees: All 2026 grantees already have GOapply accounts ready. These accounts were created using the information from your most recent application submitted through SurveyMonkey Apply. When your accounts were created, you should have received an email that invited you to the new Goapply Portal. The email contains a link to create your password for your already established account.

- If you have already accessed your account before, but do not remember your password, please use the [“Forgot Password?”](#) option on the login page to reset it.
- If you do not remember the email address used for your last application:
 - Contact your [Grant Manager](#) for assistance, or
 - Create a new profile using the email address you wish to use going forward and using your organization’s EIN/TAX ID to affiliate yourself with your organization.

Sign in to your account
Or [create a new account](#)

Your Email

Your Password

Remember me [Forgot password?](#)

For New Applicants/Contacts: Please [create a new account](#). You can register using two available pathways.

1. **Search for your Organization:**
 - a. Select your region: **United States**

- b. Search by using your organization's **Employer Identification Number (EIN)**
- c. When your organization appears, select it.
- d. If your organization does not appear, please contact a member of the [grants team](#)
- e. Review the read-only organization information (name, EIN, address) to confirm accuracy.
- f. Enter your contact information and click **Register**.
- g. The page will refresh with a large green check stating "Account created successfully"
- h. Click the blue button "Return to login" to login into the portal.




2. Skip Search and Manually Enter Information

(Recommended for schools and subsidiary organizations without an individual EIN/TAX ID)

- a. Manually enter your organization's information for the first half of the registration form.
- b. Enter your contact information and click **Register**.
- c. The page will refresh with a large green check stating "Account created successfully"
- d. Click the blue button "Return to login" to login into the portal.

GOapply Dashboard Overview

 In Progress Submitted Opportunities Organization Profile Review Administrator Account ▾

My Opportunities

	Fiscal Year	Opportunity Name	Opportunity Guideline URL	Phase Contact	Email Address
View	2027	2027 Project Support Grant			

Edit Organization Profile

Before applying for any grant opportunity please review and update your organization's profile for accuracy. Keeping this information current helps CAC maintain correct records.

Review GOapply Users

- After clicking on the Organization Profile click "GOapply Users" which is under the top toolbar
- Review the Active Users for your organization's profile.
- You will be able to **deactivate** any previous contacts that no longer need to have access to your organization's profile.
- To **add** active users, please follow the "For New Applicants/Contacts" registration steps above.

Opportunities

This tab is where you will be able to access available opportunities open for application

- Click view to open the opportunity.
- On the opportunity page, click Start Here to begin the Application Form
- You may receive a pop-up asking you to verify your organization's information:
 - Select "**Everything Looks Fine**" if the information is correct.
 - Select "**I Need to Fix**" if updates are needed, and you will be taken to your Organization Profile to provide the necessary updates
 - Organization profile updates require CAC review and approval.
 - Please allow **2 business days** for approval.

In-progress

This tab allows you to review and/or continue applications your organization has submitted.

Submitted

This tab shows all applications your organization has submitted.

You may also download a PDF copy of any past submission.

Review

This tab allows panelists to access applications for scoring and reviews. Applicants will not have this tab in their dashboard.